



NARS Board Meeting Minutes December 15, 2023

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

Board Voting Privileged Officers		Board Non-Voting Associate Members	
✓	President: Ron Matusek, WA6TQH	✓	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Paul Kent, KI5FJS	X	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU	X	Public Information Liaison: Sheree Horton, WM5N
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rich Jones, W5VEK	✓	Repeater Team Lead: Marty Fitzgerald, W5MF
X	Director: Jerry Davis, N5EKO	X	ARRL/VEC Liaison: Sheree Horton, WM5N
		✓	Repeater Trustee: Paul Owen, N5NXS

Meeting Logistics

Meeting was in person at HCESD 16 Admin – 18606 Stuebner Airline 77379 starting at 6:05pm on December 15, 2023.

Minutes

- I. Ron Matusek, WA6TQH, welcomed the attendees and called the meeting to order.
 - a. Official welcome – Recognition of visiting members.
 - b. Overview of board meeting process rules.
 - c. General Meeting Presentation – Show & Tell Projects along with a limited swap or sale of equipment.
 - d. Openings
 - i. “Public Information Officer” effective January 2024 (a) See By-Laws for position description.
 - ii. Director, a voting position
 1. Jerry Davis has resigned for personal reasons and has opened this position
 - e. **Public Comments**
 - i. Individuals who are not voting board members will be allocated three minutes to share material you would like the Board to consider or items you would like to present to the Board.

- II. Secretary’s Report
 - a. The minutes were reviewed from the previous Board Meeting on November 17, 2023. http://www.w5nc.club/doc_repos/meeting_minutes/2023/BoardMeeting_20231117.pdf
 - i. Paul Kent motioned to accept the Secretary Report
 - ii. Tom Hoherd offered a second to the motion
 - iii. The motion passed

- b. All minutes are posted so that all members can access them on the Club Document Repository at http://www.w5nc.club/doc_repos/meeting_minutes/

III. Treasurer's Report

- a. The following financial reports were presented to the board:
http://www.w5nc.club/doc_repos/financial/TreasurerReport_Dec2023.pdf
- b. Money is automatically moved every Monday from Stripe into our bank account. Tom will discuss with Bill, if needed to adjust the transfer date.
- c. Approval
 - i. Brandon Rogers motioned to accept the Treasurer's Report
 - ii. Paul Kent offered a second to the motion
 - iii. The motion passed

IV. Administrative Secretary Report

- a. The current membership report is:

ARRL members = 115
Non-members = 38
Total membership = 153

75 % of NARS members are also ARRL members

Groups.io
58% are Members
23% are not Members

V. Reports of Standing Committees

- a. **Repeater Committee**— Mike Pate
 - i. Downtown Repeater
 - 1. The 66 machine controller has been having issues
 - 2. Last time we went up to the building, we moved to a new antenna. Building mgmt. has asked us to move back to the old antenna.
 - 3. We have an appointment next week (Thursday) to go back up with bldg. management and get the repeater back online
 - 4. The repeater link will not immediately be reestablished. We have the equipment and may be deployed onto the Fire Department tower. This will depend on what we find and the action we take next Thursday.
 - ii. Galleria Repeater
 - 1. We have not been successful in getting the Galleria repeater on standby
 - 2. We are working on getting access to the roof so we can perform maintenance on the repeater
 - 3. As we work this, we are in a holding pattern.

- b. **ARRL/VEC Liaison** – Sheree Horton WM5N – VE Session Results
 - i. Sheree provided these results from the November VE Session: http://www.w5nc.club/doc_repos/meeting_minutes/2023/VE%20Session%20Reports/VE%20Session%20Report_20231118.pdf
- c. **Weekly VHF Net Update** – Mike Wilson, KC5MW
 - i. Mike indicated that there are no comments to share
- d. **Weekly DMR Net Lead** – Mike Wilson, KC5MW
 - i. Mike indicated that there are no comments to share
 - ii. Mike Pate indicated that there are some issues with DMR/Brandmeister
 - 1. Signal was not getting from hotspot to the talk group and visa versa
 - 2. Submitted a ticket to Brandmeister, but not solution was offered.
 - 3. Another ticket requesting configuration has been submitted, but still waiting
 - iii. 17 check-ins on the DMR net.
- e. **Social** – Sam
 - i. Sam provided an update via email
 - ii. A number of folks are interested in getting Facebook, but not willing to answer some of the basic questions. As a result, membership on Facebook is flat.
 - iii. Facebook group is still active
- f. **Update on ARRL Website – NARS Information**
 - i. No further action is continuing for the ARRL website

VI. Old Business

- a. Next Steps in upgrading our NARS mobile trailer. – Paul Kent KI5FJS
 - i. No action to report at this time.
- b. Plans to sell off donated equipment – Paul Kent KI5FJS.
 - 1. Some equipment will be brought to the Show and Tell general meeting.
- c. General meeting discussions, suggestions – Going forward each board member on a rotating basis will be responsible for establishing General Meeting presentations.

Month	Coordinating Position	Coordinator
January	Club Banquet	
February	Secretary	Brandon Rogers
March	Director	Rich Jones
April	President	Ron Matusek
May	Repeater Trustee	Paul Owen
June	Field Day Planning	
July	Director	TBD
August	Vice President	Paul Kent
September	Treasurer	Tom Hoherd
October	Administrative Secretary	Neal Naumann

November	President	Ron Matusek
December	Show & Tell	

VII. New Business

- a. Encourage donations under our 501(c)(3) status. Public Information Officer will/should help.
- b. January banquet planning:
 - i. Ham of the year plaque to be updated.
 1. Brandon Rogers to manage updating the plaque
 - ii. Officer Service certificates & any special recognition certificates
 - iii. Secure location for event with holding fee.
 1. Valley Ranch BBQ will be the venue for the January banquet
- c. Tom Hoherd has submitted all the paperwork to Texas to finalize non-taxable status. Documents are pending
- d. Paul Owen – There will be requests to help to work the Houston marathon in January.

VIII. **MOVE TO CLOSE & DISMISS**

- a. Brandon moved to close the meeting.
- b. Rich offered a second to the motion.
- c. Meeting adjourned @ 6:28pm