



NARS Board Meeting Minutes November 17, 2023

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

Board Voting Privileged Officers		Board Non-Voting Associate Members	
✓	President: Ron Matusek, WA6TQH	✓	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Paul Kent, KI5FJS	X	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU	X	Public Information Liaison: Sheree Horton, WM5N
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rich Jones, W5VEK	✓	Repeater Team Lead: Marty Fitzgerald, W5MF
✓	Director (<i>Interim</i>): Jerry Davis, N5EKO	X	ARRL/VEC Liaison: Sheree Horton, WM5N
		✓	Repeater Trustee: Paul Owen, N5NXS

Meeting Logistics

Meeting was in person at HCESD 16 Admin – 18606 Stuebner Airline 77379 starting at 6:03pm on November 17, 2023.

Minutes

- I. Ron Matusek, WA6TQH, welcomed the attendees and called the meeting to order.
 - a. Official welcome
 - b. General Meeting Presentation – Rich Jones, W5VEK, HCESD 16 Antenna Installation; Paul Kent, KI5FJS, Brookfield antenna & cable analysis & Marty Fitzgerald, W5MF to discuss overview and timeline of repeater network upgrades.
 - c. Elections – Director Confirmation Vote Jerry Davis N5EKO
 - d. Opening – “Public Information Officer” effective January 2024
 - e. Ham of the Year – ZOOM vote; results January Banquet

- II. Secretary’s Report
 - a. The minutes were reviewed from the previous Board Meeting on October 20, 2023. http://www.w5nc.club/doc_repos/meeting_minutes/2023/BoardMeeting_20231020.pdf
 - i. Paul Kent motioned to accept the Secretary Report
 - ii. Rich Jones offered a second to the motion
 - iii. The motion passed
 - b. All minutes are posted so that all members can access them on the Club Document Repository at http://www.w5nc.club/doc_repos/meeting_minutes/

- III. Treasurer’s Report
 - a. The following financial reports were presented to the board: http://www.w5nc.club/doc_repos/financial/TreasurerReport_Nov2023.pdf

- i. Brandon Rogers motioned to accept the Treasurer's Report
- ii. Paul Kent offered a second to the motion
- iii. The motion passed

IV. Administrative Secretary Report

- a. The current membership report is:

ARRL members = 114

Non-members = 35

Total membership = 149

77 % of NARS members are also ARRL members

- b. Some issues being reported with the website's membership database not updating the new expiration dates after due payment. Bill will take a look.
- c. **ACTION:** Neal will send out a reminder notice to remind those with expired memberships.

V. Reports of Standing Committees

- a. **Repeater Committee**— Marty W5MF (Lead Repeater Team Engineer)

- i. Repeater team has gone down to look at the repeater and will be reported on during the General Meeting.
- ii.

- b. **ARRL/VEC Liaison** – Sheree Horton WM5N – VE Session Results

- i. Sheree provided these results from the October VE Session:
http://www.w5nc.club/doc_repos/meeting_minutes/2023/VE%20Session%20Reports/VE%20Session%20Report_20231021.pdf

- c. **Weekly VHF Net Update – Kirc Breden,**

- i. For the past month, we are getting about 17 check-ins per week
- ii. Otherwise, the VHF Net appears to be going well.
- iii. There are some problems with the repeaters as discussed.

- d. **Weekly DMR Net Lead – Mike Wilson, KC5MW**

- i. Kirc Breden and Mike L provided the update
- ii. Generally, DMR net has about 10-13 checkins

- e. **Social – Sam**

- i. Sam is not in attendance
- ii. Facebook group is still active

- f. **Update on ARRL Website – NARS Information**

- i. Sam is not in attendance

VI. Old Business

- a. Next Steps in upgrading our NARS mobile trailer. – Paul Kent KI5FJS

- i. Workspace configuration sketches have been sent out and some suggestions were received.
 - ii. Will be revitalized now that it is starting to cool off.
 - b. Plans to sell off donated equipment – Paul Kent KI5FJS.
 - i. It is okay to do at the Fire Station, but timing needs to be coordinated
 - ii. If we do it on Saturday, we already have the building reserved and we could do it then. If we want to do it on another day, we need to request it.
 - iii. Fundraising Ideas
 - 1. Monthly 50/50 Raffle where people put money in and the winner gets half of the donated cash
 - 2. Swap Meet or similar activity on the Saturdays
 - c. General meeting discussions, suggestions – Going forward each board member on a rotating basis will be responsible for establishing General Meeting presentations.

Month	Coordinating Position	Coordinator
January	Club Banquet	
February	Secretary	Brandon Rogers
March	Director	Rich Jones
April	President	Ron Matusek
May	Repeater Trustee	Paul Owen
June	Field Day Planning	
July	Director	Jerry Davis
August	Vice President	Paul Kent
September	Treasurer	Tom Hoherd
October	Administrative Secretary	Neal Naumann
November	President	Ron Matusek
December	Show & Tell	

VII. **New Business**

- a. December meeting show and tell.
 - i. Submit names of presenters & project to Ron Matusek
- b. January banquet planning:
 - i. Ham of the year plaque to be updated.
 - 1. Brandon Rogers to manage updating the plaque
 - ii. Officer Service certificates & any special recognition certificates
 - iii. Secure location for event with holding fee.
 - 1. Valley Ranch BBQ will be the venue for the January banquet
- c. Tom Hoherd has submitted all the paperwork to Texas to finalize non-taxable status. Documents are pending
- d. Paul Owen – There will be requests to help to work the Houston marathon in January.

VIII. **MOVE TO CLOSE & DISMISS**

- a. Brandon moved to close the meeting.
- b. Tom offered a second to the motion.

c. Meeting adjourned @ 6:43pm