



NARS Board Meeting Minutes June 16, 2023

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

Board Voting Privileged Officers		Board Non-Voting Associate Members	
✓	President: Ron Matusek, WA6TQH	✓	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Paul Kent, KI5FJS	X	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU	X	Public Information Liaison: Sheree Horton, WM5N
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rich Jones, W5VEK	✓	Repeater Team Lead: Marty Fitzgerald, W5MF
X	Director: Sam Labarbera, N6HB	X	ARRL/VEC Liaison: Sheree Horton, WM5N
		✓	Repeater Trustee: Paul Owen, N5NXS

Meeting Logistics

Meeting was in person at HCESD 16 Admin – 18606 Stuebner Airline 77379 starting at 6:10pm on June 16, 2023.

Minutes

- I. Ron Matusek, WA6TQH, welcomed the attendees and called the meeting to order.
 - a. Official welcome
 - b. All future board meetings will be same day as general meeting the third Friday of the month.
- II. Secretary's Report
 - a. The minutes were reviewed from the previous Board Meeting on May 19, 2023.

http://www.w5nc.club/doc_repos/meeting_minutes/2023/BoardMeeting_20230519.pdf
- III. Treasurer's Report
 - a. The following financial reports were presented to the board:

http://www.w5nc.club/doc_repos/financial/TreasurerReport_June2023.pdf
 - b. Paul Kent – Some expenses were made as a thanks for the work on the trailer wrap
 - a. ~\$104 for the thank you letter printer on glass.
- IV. Administrative Secretary Report
 - a. The Administrative Secretary indicated that due renewal reminders had been sent to all members who were delinquent or coming up for renewal.
 - b. The current membership report is:

ARRL members = 117
Non-members = 36
Total membership = 153

With the website changes, some links are broken and need to be edited. Bill will handle.

V. Reports of Standing Committees

a. **Repeater Committee**– Marty W5MF (Lead Repeater Team Engineer)

- i. Some noise occurred on Wednesday night and intermittently. Repeater Team continues to fight against the noise
- ii. EchoLink and Allstar went down, but issue was resolved in the afternoon of the same day
- iii. 4.5 -5 hours of usage per week

b. **ARRL/VEC Liaison** – Sheree Horton WM5N – VE Session Results

- i. Sheree provided these results from the May VE Session:

http://www.w5nc.club/doc_repos/meeting_minutes/2023/VE%20Session%20Reports/VE%20Session%20Report_20230520.pdf

c. **Weekly VHF Net Update** – Kirc Breden

- i. This month we had an average of 16 check-ins
- ii. Storm affected several stations this month
- iii. Some QRM issues from an unknown source at the 1960/290 interchange. Kirc lives near there and might check it out
- iv. Another net control operator is in training

d. **Weekly DMR Net Update** – Sam N6HB

- i. DMR Net continuing to be successful; roughly 10 individuals checking in on a weekly basis
- ii. Mike Wilson has agreed to take the role as DMR Net Control Coordinator

e. **Update on Social sites** – Sam N6HB

- i. We currently have 151 Facebook members

VI. Old Business

a. 501c. Update

- i. Paul Kent - Received an email from David (lawyer) in reference to the letters that Tom received. No action until we get our EIN
- ii. Bill Buoy - Link from the website pre-selects the appropriate options for PayPal

b. Next Steps in upgrading our NARS mobile trailer.

- i. Paul Kent – A great meeting on the trailer last month with a lot of participants with a lot of volunteers
 1. Suggestions on air conditioners include options for a split unit
 - a. Marty suggests that A/C units for motor homes come with soft start mechanisms
 2. Paul it working agreement and progress with the volunteers

- c. General meeting discussions, suggestions – Going forward each board member on a rotating basis will be responsible for establishing General Meeting presentations. Brandon prepared a rotation list of assignments.

Month	Coordinator	Coordinator (Individual)
January	Club Banquet	
February	Secretary	Brandon Rogers
March	Director	Rich Jones
April	President	Ron Matusek
May	Repeater Trustee	Paul Owen
June	Field Day Planning	
July	Director	Sam Labarbera
August	Vice President	Paul Kent
September	Treasurer	Tom Hoherd
October	Administrative Secretary	Neal Naumann
November	President	Ron Matusek
December	Show & Tell	

- d. Plans to sell off donated equipment – Paul Kent KI5FJS.
 - i. No comments or actions completed

VII. New Business

- a. Document Repository Update
 - i. Bill Buoy – Been working on organizing a document repository for the club
 - 1. One suggestion was to use Groups.io, but this may be an issue
 - 2. Recommendation
 - a. A folder structure will be set up on the website
 - b. Standardize around the PDF format where possible
 - c. Three of the board members can have access to upload
 - ii. Access to the website has changed to w5nc.club. w5nc.net is still owned by the club but has been replaced with w5nc.club
 - iii. ACTION: Look into the TLS certificate to allow website to operate under HTTPS
 - iv. Club Inventory is needed to be placed in a central location
- b. NARS “Field Day” planning
 - i. Menu – Rich Jones

http://www.w5nc.club/doc_repos/meeting_minutes/2023/Field%20Day%20Food%20Menu.pdf

- 1. Motion for cost of food prices for Field Day to be approved for, but capped at, \$900 – Paul Kent
- 2. Second by Tom Hoherd
- 3. Motion is carried

- ii. Coordinator – Robert Ewers K9HOU to provide update and organizational plans.
 - 1. Bob: Coordinator & Antenna
 - 2. Public Affairs: Brandi – Several new releases sent out
 - 3. Antenna – Large selection
 - a. Fan dipole
 - b. GR5V
 - c. Center-fed / off-center
 - d. Octopus, available
 - e. Vertical VHF – lent to us and will be out
 - 4. Keith will be CW Chief and will help regulate who is on which frequency when
 - 5. Safety – Ron Matusek
 - 6. SSB – Mike
 - 7. VEC – Sherri
 - 8. Radiograms – Sherri
 - 9. Digital FT8 –
 - 10. VHF Digital Voice
 - 11. GOTA – Bob Ewers
 - 12. Setup – Friday at noon
- c. Paul Owen asked Lee to update the QRZ page about Field Day
 - i. Also listed on ARRL website
- d.

VIII. **MOVE TO CLOSE & DISMISS**

- a. Brandon Rogers moved to close the meeting.
- b. Paul Kent offered a second to the motion.
- c. Meeting adjourned @ 7:21pm