



NARS Board Meeting Minutes April 21, 2023

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

Board Voting Privileged Officers		Board Non-Voting Associate Members	
✓	President: Ron Matusek, WA6TQH	✓	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Paul Kent, KI5FJS	✓	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU	X	Public Information Liaison: Sheree Horton, WM5N
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rich Jones, W5VEK	✓	Repeater Team Lead: Marty Fitzgerald, W5MF
✓	Director: Sam Labarbera, N6HB	X	ARRL/VEC Liaison: Sheree Horton, WM5N
		✓	Repeater Trustee: Paul Owen, N5NXS

Other Attendees

Robert Ewers, K9HOU, Field Day Lead
Kirc Breden, N5XJB
David Holden, WJ9O

Meeting Logistics

Meeting was in person at Klein Fire Station #3 starting at 6:00pm on April 21, 2023.

Minutes

- I. Ron Matusek, WA6TQH, welcomed the attendees and called the meeting to order.
 - a. Official welcome
 - b. All future board meetings will be same day as general meeting the third Friday of the month.
- II. Secretary's Report
 - a. The minutes were reviewed from the previous Board Meeting on February 17, 2023.

http://www.w5nc.club/doc_repos/meeting_minutes/2023/BoardMeeting_20230317.pdf

- b. After review, Tom Hoherd motioned to approve the minutes.
 - i. Paul Kent provided a second to the motion.
 - ii. The minutes were approved by unanimous vote.
- III. Treasurer's Report
 - a. Present check register, bank balance report, bank statement
 - b. Annual fees: Repeater location, LBT, Insurance, Web services
 - c. Monthly fees: Mailbox, postage, etc. Confirm annual payments
 - d. Outstanding Invoices
 - i. PK has ~\$250 in storage costs at this time, pending sales of equipment

- ii. Other Invoices?
- e. Radio Club Liability Insurance will be due at the end of May and will be handled by the Treasurer.
- f. The following financial reports were presented to the board:

http://www.w5nc.club/doc_repos/financial/TreasurerReport_Apr2023.pdf
- g. Brandon Rogers motioned to approve the minutes.
- h. Paul Kent provided a second to the motion.
- i. Treasurer's report approved by unanimous vote.

IV. Administrative Secretary Report

- a. The Administrative Secretary indicated that due renewal reminders had been sent to all members who were delinquent or coming up for renewal.
- b. The current membership report is:

ARRL members = 115
Non-members = 39
Total membership = 154

75 % of NARS members are also ARRL members

- c. Discussion about value from membership: Everyone can do most things whether they pay or not. How can we show value by paying their dues? Rich brought up and Brandon highlighted

V. Reports of Standing Committees

- a. **Repeater Committee**— Marty W5MF (Lead Repeater Team Engineer)
 - i. General Report
 - 1. Some noise at Marty's QTH which is causing some minor issues with EchoLink. Marty is working and will be resolved soon.
 - 2. Galleria repeater came back online by itself. Likely due to a power outage (repeater may reset/reboot itself when power is low or lost). Marty will track and ensure that it is shutdown appropriately when needed.
 - 3. Rich Jones: New tower has been delayed due to concerns with building the tower amongst the nearby residents. Being worked.

- b. **ARRL/VEC Liaison** – Sheree Horton WM5N – VE Session Results
 - i. Sheree provided these results from the March VE Session:
 - http://www.w5nc.club/doc_repos/meeting_minutes/2023/VE%20Session%20Reports/VE%20Session%20Report_20230318.pdf
- c. **Weekly VHF Net Update** – Kirc Breden
 - i. 21 check-ins this Wednesday
 - 1. Average check-ins have crept up
 - ii. Looking for more Net Controls
- d. **Weekly DMR Net Update** – Sam N6HB
 - i. Working to re-work script and announcements for the DMR net
 - 1. Removed color code information and simplified script
- e. **Update on Social sites** – Sam N6HB
 - i. About 145+ members on Facebook
 - ii. All good, allowing folks with call signs and know the rules in and encouraging them to join the club.

VI. Old Business

- a. Update on non-profit review, 501 c3 organization – Rich Jones
 - i. Heard from the attorney and sent some information and forms
 - ii. We need some folks to review the forms and be ready to submit
 - 1. Do we want to ask for help or do it ourselves?
 - 2. Assigned to David Holden
- b. Update on Trailer project i.e., funds for wrap design – Paul Kent – KI5FJS
 - i. Has been wrapped.
 - ii. Next step to build the interior and outfit the trailer with radio
- c. Meeting Schedule – Presentation, discussions, suggestions – Going forward each board member on a rotating basis will be responsible for establishing General Meeting presentations.
 - i. **ACTION:** Set up a schedule for people to coordinate events – **Brandon Rogers**
 - ii. Field Trips: Rich Jones looking to see if something is possible
- d. Plans to sell off donated equipment – Paul Kent KI5FJS.
 - i.

VII. New Business

- a. Completed Facility usage reservation documents – Yr-2023 – Ron Matusek
 - i. Documents have been submitted
 - ii. Item Closed
- b. Mike Pate was offered (on loan to NARS) a D-Star system 2m, 70cm, 1.2gig - Update
 - i. No Updates
 - ii. Will be dropped
- c. NARS “Field Day” planning
 - i. Antennas
 - 1. GR5V, Octopus, UHF/VHF dipoles, dipole (in trailer), JTV680
 - ii. CW Captain: Keith
 - iii. Bandpass filters have been tested

- iv. Safety Officer: Ron Matusek
- v. Lee is allowing us to use the crank up tower again
- vi. VE exam will occur on that Sat morning
 - 1. VEs will be in the exam
- vii. Sheree will be working the radiograms
- viii. Food: Volunteers needed
- ix. Overnight Volunteers needed

Reminder: A vote was called and the board unanimously approved the use of the club call for Field Day

VIII. **MOVE TO CLOSE & DISMISS**

- a. Brandon Rogers moved to close the meeting.
- b. Paul Kent offered a second to the motion.
- c. Meeting adjourned @ 6:55pm