



# NARS Board Meeting Minutes December 16, 2022

Northwest Amateur Radio Society  
P.O. Box 11483  
Spring, TX 77391

## Board Attendance

✓ - In Attendance, X – Absent

Board Voting Privileged Officers		Board Non-Voting Associate Members	
✓	President: Ron Matusek, WA6TQH	✓	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Paul Kent, KI5FJS	X	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU	✓	Public Information Liaison: Sheree Horton, WM5N
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rob Nixon, KD5BXZ	✓	Repeater Team Lead: Marty Fitzgerald, W5MF
✓	Director: Kirc Breden, N5XJB	✓	ARRL/VEC Liaison: Sheree Horton, WM5N
		✓	Repeater Trustee: Paul Owen, N5NXS

## Meeting Logistics

Meeting was in person at Klein Fire Station #3 starting at 6:00pm on December 16th, 2022.

## Minutes

- I. Ron Matusek, President, WA6TQH called the meeting to order @ 6:05 PM
  - a. Official Welcome
  - b. All future board meetings will be same day as general meeting. Clarification and correction to Groups.io calendar has been made.
  - c. General meeting this month is:
    - i. Show and Tell (Include V.E. Computer assisted Demonstration – Sheree)
- II. Secretary's Report
  - a. The minutes were reviewed from the previous Board Meeting on November 18th, 2022.
 

[http://www.w5nc.club/doc\\_repos/meeting\\_minutes/2022/BoardMeeting\\_20221118.pdf](http://www.w5nc.club/doc_repos/meeting_minutes/2022/BoardMeeting_20221118.pdf)
  - b. After review, Paul Kent motioned to approve the minutes.
    - i. Kirc Breden seconded the motion.
    - ii. The minutes were approved.
- III. Treasurer's Report
  - a. The following financial reports were presented to the board:
 

[http://www.w5nc.club/doc\\_repos/financial/TreasurerReport\\_Nov2022.pdf](http://www.w5nc.club/doc_repos/financial/TreasurerReport_Nov2022.pdf)
  - b. Kirk Breden motioned to approve the minutes.
  - c. Brandon Rogers seconded the motion.
  - d. Treasurer's report approved by board.

IV. Administrative Secretary Report

- a. The Administrative Secretary indicated that due renewal reminders had been sent to all members who were delinquent or coming up for renewal.
- b. The current membership report is:

ARRL members = 108

Non-members = 42

Total membership = 150

72 % of NARS members are also ARRL members

V. Reports of Standing Committees

- a. **Repeater Committee**– Marty W5MF (Lead Repeater Team Engineer)
  - i. Sunday night has started and seems to be working well
  - ii. Marty worked with WA2TOP (Mike) to adjust transmit and receive on the repeater (EchoLink and Allstar). Sounds much cleaner now
  - iii. Discussion on overmodulation and lack of transfer from the UHF and VHF repeater when linked
- b. **ARRL/VEC Liaison** – Sheree Horton WM5N – VE Session Results
  - i. Sheree provided these results from the November VE Session:

[http://www.w5nc.club/doc\\_repos/meeting\\_minutes/2022/VE%20Session%20Reports/VE%20Session%20Report\\_20221119.pdf](http://www.w5nc.club/doc_repos/meeting_minutes/2022/VE%20Session%20Reports/VE%20Session%20Report_20221119.pdf)

- c. **Weekly VHF Net Update** – Neal N5EN
  - i. Anticipated handing off at the end of the year, but Neal’s antennae are down and Kirc agreed to take over as Net Control Operator for this net
- d. **Weekly DMR Net Update** – Sam N6HB
  - i. No report
- e. **Update on Sociate sites** – Sam N6HB
  - i. No report

VI. Old Business

- a. Trailer Project – Paul Kent, K15FJS
  - i. Design completed, will review in the General Meeting
- b. ARRL Foundation Grant – Paul Kent, K15FJS
  - i. Nothing to report
- c. Ham of the Year Award to be presented at Awards Banquet.
  - i. Submit confidential recommendations to Sheree WM5N.
  - ii. Set a date for cutoff for recommendations – December 23, 2022
  - iii. Zoom voting session – December 29, 2022
- d. December is Show and Tell – Bring your projects!
- e. NARS Banquet – January 20<sup>th</sup>, 2023
  - i. Reservation for Valley Ranch BBQ has been completed

VII. New Business

- a. Preparation of Awards Banquet "Program Flyer".
  - i. Brandon to help create Awards Program
    1. Ron to send Brandon a sample
  - ii. Purchase Plaque for President and Update Plaque for Ham of the Year.
    1. Paul Kent to help lead the plaques and updates.
    2. Sheree to manage the Ham of the Year plaque
  - iii. Generate Awards Certificates for Board Members will be handled by Ron Matusek
  - iv. Generate Awards Certificates for VEs will be handled by Sheree Horton
- b. Complete Facility usage reservation documents – Yr-2023 – Ron Matusek
  - i. Ron completed reservations for fire station for all Board and General Meetings and VE sessions
- c. Complete review and approve Repeater Tower Agreement KFD District #8
  - i. The Repeater Tower Agreement was reviewed. No major concerns with the proposed agreement.
  - ii. Kirc Breden motioned for signature on the agreement.
  - iii. Brandon Rogers seconded the motion.
  - iv. The motion was approved by the board; agreement will be signed and executed
- d. Should NARS hold a "Winter Field Day Activity?"
  - i. Bring it up at the General Meeting to see if there is any interest
  - ii. Note: At the General Meeting, there wasn't significant interest.
- e. Website updates
  - i. Sheree added the club website to the ARRL and Exam.tools registrations for the club VE sessions. Several updates are recommended to the site. Sheree will send updates to Bill to update the site, as needed.
  - ii. A question was raised on modernizing the club website; some discussion was held discussing the expenses and value of the website and the effort of updating. Further decision was tabled until the next meeting
- f. Public Service Events
  - i. Sheree to get a list of public events and share with club
  - ii. Paul Owen will be the Houston Marathon net control... reminder to Paul to request permission to use the repeater for the marathon.
- g. Dave Revere, WB5AYU, wants to donate radios and several pieces of equipment to the club.
  - i. Paul will work with him to get the equipment and inventoried for future club action

VIII. **MOVE TO CLOSE & DISMISS**

- a. Brandon Rogers moved to close the meeting.
- b. Kirc Breden offered a second to the motion.
- c. Meeting adjourned @7:00pm